

**Job Title:** Technical Warehouse Operative

**Location:** Egham

## Role Overview

*As a Technical Warehouse Operative you will own and take responsibility for the Consumable stock, being the subject matter expert, conducting and overseeing consumable picks and ensuring stock quantities are maintained in line with demand. As a technical representative within the Warehouse, you will provide technical support to the Warehouse and Returns teams where required, as well as general Warehouse duties which will be included within your role as required.*

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## Key Responsibilities

- > Responsible for the proactive management of consumable stock, ensuring stock levels are managed and stock is appropriately stored in identifiable bin locations
- > Responsible for maintaining correct stock levels of consumables in collaboration with procurement, providing advice and applying technical knowledge
- > Oversee and ensure the consumable process is fit for purpose and followed
- > Responsible for receiving and assigning consumables to correct location
- > Conduct and fulfil consumable Pick requests
- > Liaise with requestors of consumables where required to ensure correct consumables are supplied or alternatives offered where possible
- > Ensure a collaborative, effective and efficient working relationship with Production regarding consumables
- > Support the Returns team for bench repairs and identification and supply of loan equipment from the loan stock or general stock as required

## Desirable Skills

- > Previous Warehouse or stockroom experience
- > Knowledge of AV Industry
- > Forklift license desirable, not essential

## Additional Skills

- > The ability to deliver under pressure with minimum supervision
- > An ability to pick up tasks and apply processes quickly
- > Logical and problem-solving ability
- > To communicate effectively with people at all levels
- > A positive and enthusiastic approach to delivering the role
- > Able to work well within a team
- > Ability to manage multiple tasks & progress priorities

## Further Details

**Salary:** Dependant on experience  
**Reporting to:** Warehouse & Logistics Manager  
**Department:** OPS: Warehouse  
**Hours:** Full-time, 40 hours per week, flexibility required

## Contact

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Human Resources

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